

THE INDUSTRIAL PROPERTY OFFICE
11th Floor, Sterling House
Lislet Geoffroy Street, Port Louis

Guidelines to Applicants for the Registration of Marks

1. Any application to register a mark (trade/service/collective) shall be made on the prescribed form available at the Industrial Property Office or downloadable from our website. (<http://foreign.govmu.org>)
2. Prior to filing an application, applicants are advised to carry out a search to ascertain whether the proposed mark does not conflict with any registered mark or pending application. **(Search fee-Rs 210)**
3. A clear reproduction of the mark shall be affixed in the space provided for under the heading 'Representation of the mark' in the application form. A soft copy of the application with corresponding logo, if any, to be sent by email: trademark@intnet.mu, upon filing.
4. Any figurative element such as logo or device shall be clearly identified and the **correct title** of the mark shall be inserted.
5. Where applicable, a declaration claiming **priority** shall be made at the time of filing the application for registration and a certified copy of the earlier application shall be submitted **within a period of 3 months** from the date of the application.
6. The goods and services for which the registration of the mark is requested shall be clearly and correctly listed under the applicable class or classes of the Nice Classification for the International Registration of Goods and Services. (For more information on Nice Classification please visit <http://www.int/classifications/en/nice/about> or <https://webaccess.wipo.int/mgs/>)
7. The application has to be accompanied by the **prescribed fees** which are computed as follows: For any two classes: **Rs 3150**, each additional class: **Rs 1575**. Payment to be made either by cash, credit card, debit card or cheque payable to "The Government of Mauritius."
8. The attention of applicants is drawn to Section 49 of the Act which provides that where an applicant's ordinary residence or principal place of business is outside Mauritius, he shall be represented by a legal practitioner residing and practicing in Mauritius or an approved agent.
9. An application consisting of a foreign word shall be accompanied by a transliteration and/or translation of such word, stating the language to which it belongs.
10. A Power of Attorney appointing an approved agent or legal practitioner shall be registered with the Registrar General and shall be filed together with the application or **within two months** from its filing date.

For any additional information, you may contact this office:

☎: 260 2820, 260 2815-19, 260 2826-27

Fax No.: 2109702

Email: trademark@intnet.mu

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Guidelines to Applicants for the Renewal of the Registration of a Mark

Renewal of Registration of a mark

1. Any application to renew the registration of a mark shall be made on the **prescribed form** available at the Industrial Property Office or may be downloaded from our website. (<http://foreign.govmu.org>)
2. The request may be filed **within 6 months prior** to the expiration of a registration.
3. The application has to be accompanied by the prescribed fees which are computed as follows: For one class: **Rs 3150**, each additional class: **Rs 1575**. Payment to be made either by cash, credit card, debit card or cheque payable to "The Government of Mauritius."
4. Applicant is required to insert **correct information** regarding:
 - ❖ Name and Address of Registered owner;
 - ❖ Registration Number and Date;
 - ❖ List of goods/services and their corresponding class/es for which renewal is being applied;
 - ❖ Full name and postal address of person to whom renewal certificate is to be sent.
5. Please note that you are not allowed to renew the mark for class/es and goods that are not on the registration certificate.

Late Renewal

5. A further period of **3 months**, as from the date of expiry of the registration of a mark, **may** be allowed for the renewal of the registration subject to the payment of a **surcharge fee of Rs 1050**.
6. Where a registered owner **fails to pay** the renewal fee and the surcharge fee, where applicable, the registration of the mark shall **not** be renewed and the mark shall be **removed** from the Register as from the last expiry date of the registration of the mark.

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